



GWAUN CAE GURWEN COMMUNITY COUNCIL

ANNUAL MEETING AGENDA

18:30 on Tuesday, 28th May 2024 via Zoom

1. **APOLOGIES**
2. **DECLARATIONS OF INTERESTS**
3. **ELECT:**
 - a) Chair
 - b) Vice-Chair
4. **PREVIOUS MINUTES:**
 - a) Annual General Meeting Minutes – 23rd May 2023
5. **COMMITTEES & APPOINTMENTS:**
 - a) Finance Committee
 - i. Assets & Estates Sub-Committee
 - b) Personnel Committee
 - c) Biodiversity Committee
 - d) Events Committee
 - e) Health & Safety Committee
 - f) Policy Committee
 - g) Youth Committee
6. **EXTERNAL APPOINTMENTS:**
 - a) One Voice Wales Local Area Committee
 - b) NPTCBC Community/Town Council Liaison Forum (Chair & Vice Chair)
 - c) Mynydd Y Betws Wind Farm Panel (Chair)
 - d) School Governing Bodies
 - i. YGG GCG – Cllr. Ff. Lewis (2024-2027)
 - ii. Tairgwaith – Cllr. S. Lane (2024-2027)
7. **MEMBERSHIPS & SUBSCRIPTIONS:**
 - a) One Voice Wales
 - b) SLCC
 - c) MJB Business Services
 - d) Rialtas
 - e) Bevan Buckland
 - f) Internal Auditor
 - g) Zurich Insurance Policy
 - h) RoSPA
 - i) Copper Bay Digital
 - j) Zoom
 - k) NPTCVS
8. **POLICIES & PROCEDURES:**
 - a) Standing Orders
 - b) Financial Regulations
 - c) Code of Conduct
 - d) Local Resolution Protocol
 - e) Virtual Meeting Policy
 - f) Planning Applications Policy
 - g) Co-Option Procedure
 - h) Grievance Policy
 - i) Disciplinary Procedure
 - j) Appraisal & Performance Review Policy
 - k) Training Plan
 - i. Staff
 - ii. Council
9. **MEETING SCHEDULE:**
10. **REPORTS**
 - a) Budget
 - b) Finance Report
 - c) Asset Register
 - d) Risk Register
11. **ADJOURNMENT**